Instructions for writing a statement of changes in stocks, etc. 1. There are quite a few shaded cells, and all amounts are in won. 2. The corporation subject to the preparation of the statement of changes in stocks, etc. is a corporation that has stock fluctuations even for one share during the relevant fiscal year. 3. If the stock is listed (including KOSDAQ) or its contents are changed, or there is a merger or division during the relevant fiscal year, enter the date in the ④ listing change date and ⑤ merger or division date column, and transfer/subsequence based on the relevant date. Fill out this form separately and submit it. 4. ⑦ Whether the stock is listed is (01) in the case of a stock-listed corporation traded on the stock market, (02) in the case of a corporation listed in the KOSDAQ market, (03) in the case of a KOSDAQ or other unlisted corporation, etc. Write it down separately by others (unlisted, etc.). 5. If the issued stocks are no par stocks, select (01), and if they are general par stocks, select (02). 6. Changes in capital (investment) (from ⑨ to ⑰) - In the ⑨ day column, enter the details of changes in capital during the relevant fiscal year in the order of the date of change. If different types of stocks were issued on the same day, enter 01 for common stocks and 02 for preferred stocks in the 1 type column. - ⑩ In the reason code column, enter the code corresponding to the following reason. Reason Paid capital increase Free capital increase Equity conversion Stock dividend Capital reduction with compensation Decrease in the number of shares Reduction in face value Cause code 01 02 03 04 05 15 Reason Capital reduction without refund Division of face value Consolidation of stocks Other (incineration of treasury stocks, etc.) Revocation of profits (no change in capital) Decrease in the number of shares Reduction in face value Cause code 06 16 07 08 09 10 \* There is no change in the number of shares in the case of paid or free capital reduction due to a decrease in par value. - ⑮ In the Increase (Decrease) Capital column, enter the amount of capital that increases or decreases due to capital increase or decrease. - ⑯ ⑫ The number of shares (number of shares invested) at the beginning and ⑰ at the end of the period refers to the total number of shares issued regardless of share type - ⑰ The ⑮ increase (decrease) capital at the end of the year shall be equal to the par value of the number of ⑫ shares x ⑬ per share, plus or minus the increase (decrease) in the ⑮ column from the underlying capital. - ⑰ The number of shares (shareholding) at the end of the year reflects the increase or decrease in the number of ⑫ shares (shareholding) (shareholding after division or merger, etc.) based on ⑯. - ⑰ The number of ⑫ shares (shareholding) and ⑮ growth (reduction) capital columns at the end of the business year must match the total of the shareholders' register or employee's list as of the end of the business year, and must match the adjusted number of shares (shareholding) by adding or subtracting changes (from ㉖ to ㊴) from the total number of underlying shares (shareholding). 7. The sub-count of shareholders exempted from the obligation to submit (from ㉔ to ㊶) shall write down the total amount of shareholders exempted from the obligation to submit a statement of changes such as stocks pursuant to Article 119 (2) of the Corporate Tax Act, and shall not be written individually. 8. The ⑲ classification column distinguishes shareholders (investors), and it is written as 01. For-profit domestic corporations 02. Non-profit domestic corporations 03. Individual organizations 04; foreign investors 05. Foreign corporations 06. 9. How to write down foreigners or foreign corporation shareholders (investors) - In the ⑳ statement (corporate name), foreigners write their names in English, but write all the English names on their passports. Foreign corporations write names such as names in English, but not initial, but all official names. In general, if you are using an acronym, write the full name in parentheses after the initials.